



ELEMENTARY LEAD

Job Description

OBJECTIVE

The Elementary Lead will provide leadership to the weekly programs for kids ages first through fifth grade in order to ensure engaging, safe and Christ-centered experiences for kids and their families.

SCOPE

- Full-Time // Exempt (approximately 40 hours per week)
- Ministry Staff // Next Gen Kids Ministries // Reports to Next Gen Ministries Pastor

RESPONSIBILITIES

NHC Staff

- Be a champion of NHC's vision, leadership and ministries
- Work collaboratively with other NHC ministry leaders to cultivate partnership and effectiveness
- Participate and invest in NHC staff community
- Embrace any additional opportunities as assigned to contribute to NHC's ministry impact

Next Gen Kids Ministries

- Model a Christ-like attitude through committed work ethic, care for kids and support to families
- Organize and lead Sunday morning and Wednesday night kids programming for kids first through fifth grade
- Champion and support any NHC programming for kids ages first through fifth grade
- Recruit, train and shepherd a strong volunteer base to serve weekly and assist in leading programming
- Select curriculum, resources and materials for elementary programs that align with Kids Ministries objectives and the vision of NHC
- Monitor and enhance the physical spaces used for programs in order to ensure safe, attractive and developmentally appropriate furniture and activities for kids and well-equipped areas for volunteers
- Help create an environment that is welcoming to families with diverse cultural and language backgrounds
- Oversee elementary registration including caring for health concerns and special needs
- Provide support and assistance for other Kids Ministries programs as needed
- Assist in providing resources and support to families through intentional relationships and training opportunities
- Assist in creating Kids Ministries budget to maximize ministry impact
- Give joint oversight to Kids Ministries policies and protocols
- Collaborate with other ministry leaders to develop integrated discipleship strategy for kids and students
- Assist in planning and leading special events and additional kids programming

PROFILE OF PREFERENCE

- Growing relationship with Jesus and alignment with NHC's Statement of Faith
- Committed to NHC as a local church and eligible for church membership
- College degree or related ministry experience
- Genuine love for kids and ability to relate to families
- Resourcefulness and initiative
- Ability to lead in large and small group settings